



KY Medicaid

KY MMIS 834 Companion Guide Benefit Enrollment and Maintenance (ASC X12N 834) Companion Guide

> Companion Guide Version Number: Final 6.1 Version 005010 X220A1

> > Cabinet for Health and Family Services Department for Medicaid Services

> > > October 25, 2012

(DMS Approved 10/25/2012)

Companion Guide Version Number: Final 6.1 Version 005010 X220A1

Document Change Log

| Version | Changed Date | Changed By | Reason |
|---------|---------------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4.0 | 04/19/2012 | HPES | DMS approved version. |
| 5.0 | 04/19/2012 | Kathy Dugan | Add value code 03 – Death to INS04, Page 11 |
| 6.0 | 10/22/2012 | Kathy Dugan | Add new HD segment for County Code, Pages 23, 24, and 25. Removed HD04-12 from ELG segment Add new section 1.2.4 in Special Considerations. HD04 History Segments, Page 3 |

Table of Contents

| KY | MMIS 834 Companion Guide Benefit Enrollment and Maintenance (ASC X12N 834) | i |
|-----|---------------------------------------------------------------------------------------------|----|
| Coı | mpanion Guide | i |
| 1 | Introduction | 1 |
| | 1.1 Purpose | 1 |
| | 1.2 Special Considerations for 834 Transaction | |
| | 1.2.1 Subscriber, Insured = Member in the Kentucky Medicaid Eligibility Verification System | .2 |
| | 1.2.2 The following changes to a member will result in an 834 record being generated to the | |
| | receiver on a Daily or Recon 834 file: | 2 |
| | 1.2.3 File Naming Standards | 2 |
| 2 | Control Segment Definitions For Kentucky Medicaid | 4 |
| | 2.1 ISA - Interchange Control Header Segment | 4 |
| | 2.2 IEA - Interchange Control Trailer | 5 |
| | 2.3 GS – Functional Group Header | 5 |
| | 2.4 GE – Functional Group Trailer | 6 |
| | 2.5 ST – Transaction Set Header | 7 |
| | 2.6 SE – Transaction Set Trailer | 8 |
| | 2.7 Valid Delimiters for Kentucky Medicaid EDI | 8 |
| 3 | Companion Guide For The 834 Transaction | 9 |
| 4 | HD04 Data Element Lavout | 22 |

1 Introduction

The Health Insurance Portability and Accountability Act (HIPAA) requires that Medicaid and all other health insurance payers in the United States comply with the EDI standards for health care as established by the Secretary of Health Services. The ANSI X12N implementation guides have been established as the standards of compliance for claim transactions.

The following information is intended to serve only as a companion guide to the HIPAA ANSI X12N implementation guides. The use of this guide is solely for the purpose of clarifying the Cabinet for Health and Family Services Department for Medicaid Services use of the Health Care Benefit Enrollment transaction. The information describes specific requirements to be used for processing data. This companion guide supplements, but does not contradict any requirements in the X12N implementation guide. Additional companion guides/trading partner agreements will be developed for use with other HIPAA standards, as they become available.

Additional information on the Final Rule for Standards for Electronic Transactions can be found at http://aspe.hhs.gov/admnsimp/final/txfin00.htm. The HIPAA Implementation Guides can be accessed at http://www.wpc-edi.com/hipaa/HIPAA_40.asp.

1.1 Purpose

The 834 Transaction is used to transfer enrollment information from the sponsor of the insurance coverage, benefits, or policy to a payer. The intent is the initial enrollment and subsequent maintenance of individuals who are enrolled in healthcare. This transaction specifically addresses the enrollment and maintenance of healthcare only.

Providers of healthcare or services may include entities such as physicians, hospitals, other medical facilities or suppliers, dentists, pharmacies and entities providing medical information to meet regulatory requirements.

The payer refers to a third party entity that pays claims or administers the insurance benefit.

A sponsor is the party that ultimately pays for the coverage or benefit.

A member is an individual eligible for coverage because of his or her association with a sponsor. An insured individual is a member who has been enrolled for coverage under Kentucky Medicaid.

1.2 Special Considerations for 834 Transaction

1.2.1 Subscriber, Insured = Member in the Kentucky Medicaid Eligibility Verification System

The Commonwealth of Kentucky Medicaid Eligibility Verification System does not allow for dependents to be enrolled under a primary subscriber, rather all enrollees/members are primary subscribers within each program or MCO (Managed Care Organization).

1.2.2 The following changes to a member will result in an 834 record being generated to the receiver on a Daily or Recon 834 file:

- SSN Member SSN Change;
- Gender Member Gender Change;
- Rate Cell New Rate Cell Added or Changed that is different than the last KAMES file received;
- Eligibility Effective Date This is the Eligibility Start Date (Benefit Assignment);
- Eligibility End Date This is the Eligibility End Date (Benefit Assignment);
- Member Name Member Name Change that is different than the last KAMES file received;
- Region Member Changed Region that is different than the last KAMES file received;
- TPL Resource Information
 - o TPL suspect code not = 2, 3, or 5;
- Managed Care Assignment Add or Change date Member joins MCO or New MCO or MCO date changes;
- Medicaid Number Member Medicaid Number Change;
- Non-Institutional Hospice Institutional Status Code Change into or out of Non-Institutional Hospice Care;
- Institutional Status Code P1, P2, P4, P6, P7, R1 or M2 Change into or out of Institution;
- Patient Liability Amount Members non-Institutional Hospice Patient Liability Amount;
- Medicare Part A or Part B Member effective or end date in Medicare Change;
- Foster Care Member is placed into or out of Foster Care;
- Pregnancy Member notifies Caseworker of Pregnancy and Expected Delivery Date;
 - Future Dates will Apply and will be sent on Daily File as soon as Information is received by MMIS;
 - o Only one PRG segment will be sent on an 834; and,
 - o PRG segment will no longer be sent after the end of the month of the Expected Delivery Date.
- Linked Member Member ID is linked to Another Member ID
 - History of linked Members will be Sent unless a Member ID is unlinked
 - An unlinked Member will result in an Add on the subsequent Daily File and no LKD segment will be sent for that ID

1.2.3 File Naming Standards

- KYDELIG MCO MMIS ID DATE TIMESTAMP;
 - \circ Where D = Daily;
 - Where *MCO MMIS ID* = 10 digit Trading Partner ID;
 - o Where **DATE** = File creation date:
 - O Where TIMESTAMP = Time file created;
- KYRELIG MCO MMIS ID DATE TIMESTAMP;
 - o Where $\mathbf{R} = \text{Recon}$;

- Where MCO MMIS ID = 10 digit Trading Partner ID;
- Where DATE = File creation date;
- Where TIMESTAMP = Time file created;
- KYMELIG MCO MMIS ID DATE TIMESTAMP;
 - o Where M = Monthly;
 - Where *MCO MMIS ID* = 10 digit Trading Partner ID;
 - o Where **DATE** = File creation date; and,
 - o Where **TIMESTAMP** = Time file created.

1.2.4 HD04 History Segments

Beginning January 1, 2013 – Loop 2300

Health Coverage has a maximum repeat of 99.

Following are the restrictions for each type of HD04 – Plan Coverage Descriptions that will be sent in order to stay within the ASCX12 loop repeat requirements.

• A maximum of 10 HD Loops will be sent for HD04-1, Coverage Types:

ELG - Recipient Eligibility

MNC - Manage Care

LNK – Linked Members

• A maximum of 1 (most recent) HD Loop will be sent for HD04-1, Coverage Types:

MCA - Medicare A

MCB - Medicare B

GUA – Recipient Guardianship

DJJ – Recipient Department of Juvenile Justice eligibility

FST – Recipient foster Care

PRG – Recipient Pregnancy

HSP – Recipient non-Institutional Hospice

IST – Recipient Institutionalized Information

• A maximum of 61 HD Loops will be sent for HD04-1, Coverage Types:

CTY - County Code

2 Control Segment Definitions For Kentucky Medicaid

X12N EDI Control Segments

- ➤ ISA Interchange Control Header Segment
- ➤ IEA Interchange Control Trailer Segment
- ➤ GS Functional Group Header Segment
- ➤ GE Functional Group Trailer Segment
- > ST Transaction Set Header
- ➤ SE Transaction Set Trailer

2.1 ISA - Interchange Control Header Segment

Communications transport protocol interchange control header segment. This segment within the X12N implementation guide identifies the start of an interchange of zero or more functional groups and interchange-related control segments. This segment may be thought of traditionally as the file header record.

| 834 Benefit Enrollment and Maintenance | | | | | |
|----------------------------------------|------|---------|------------------------------------------------|------------------------------------------------|--|
| Page | Loop | Segment | Data Element | Comments | |
| C.4 | N/A | ISA | ISA01 - Authorization Information Qualifier | '00' – No Authorization Information Present | |
| C.4 | N/A | ISA | ISA02 - Authorization Information | [space fill] | |
| C.4 | N/A | ISA | ISA03 - Security Information Qualifier | '00' – No Security Information Present | |
| C.4 | N/A | ISA | ISA04 - Security Information | [space fill] | |
| C.4 | N/A | ISA | ISA05 - Interchange ID Qualifier | 'ZZ' – Mutually Defined | |
| C.4 | N/A | ISA | ISA06 - Interchange Sender ID | 'KY Medicaid' – Sender ID | |
| C.5 | N/A | ISA | ISA07 - Interchange ID Qualifier | 'ZZ' – Mutually Defined | |
| C.5 | N/A | ISA | ISA08 - Interchange Receiver ID | 'ID Supplied by KY Medicaid' – Receiver ID | |
| C.5 | N/A | ISA | ISA09 - Interchange Date | The date format is YYMMDD | |

| 834 Benefit Enrollment and Maintenance | | | | | |
|----------------------------------------|------|---------|-----------------------------------------------|-----------------------------------------------------------------------------|--|
| Page | Loop | Segment | Data Element | Comments | |
| C.5 | N/A | ISA | ISA10 - Interchange Time | The time format is HHMM | |
| C.5 | N/A | ISA | ISA11 – Repetition Separator | '^' – Repetition Separator | |
| C.5 | N/A | ISA | ISA12 - Interchange Control Version Number | '00501' – Control Version Number | |
| C.5 | N/A | ISA | ISA13 – Interchange Control Number | Interchange Unique Control Number | |
| C.6 | N/A | ISA | ISA14 - Acknowledgment Requested | '0' – No Acknowledgement Requested '1' – Acknowledgement Requested | |
| C.6 | N/A | ISA | ISA15 – Interchange Usage Indicator | 'T' - Test Data 'P' - Production Data | |
| C.6 | N/A | ISA | ISA16 - Component Element Separator | ':' – Component Element Separator | |

2.2 IEA - Interchange Control Trailer

Communications transport protocol interchange control trailer segment. This segment within the X12N implementation guide defines the end of an interchange of zero or more functional groups and interchange-related control segments. This segment may be thought of traditionally as the file trailer record.

| Page | Loop | Segment | Data Element | Comments |
|------|------|---------|----------------------------------------------|-----------------------------------------|
| C.10 | N/A | IEA | IEA01 - Number of included Functional Groups | Number of included Functional Groups |
| C.10 | N/A | IEA | IEA02 - Interchange Control Number | Must be identical to the value in ISA13 |

2.3 GS – Functional Group Header

Communications transport protocol functional group header segment. This segment within the X12N implementation guide indicates the beginning of a functional group and provides control information

concerning the batch of transactions. This segment may be thought of traditionally as the batch header record.

| 834 Bei | nefit Enrollm | ent and Mainto | enance | |
|---------|---------------|----------------|------------------------------------------------|---------------------------------------------------------------------|
| Page | Loop | Segment | Data Element | Comments |
| C.7 | N/A | GS | GS01 - Functional Identifier Code | 'BE' – Benefit Enrollment and Maintenance (834) |
| C.7 | N/A | GS | GS02 - Application Sender's Code | This will be equal to the value in ISA06. |
| C.7 | N/A | GS | GS03 - Application Receiver's Code | This will be equal to the value in ISA08. |
| C.7 | N/A | GS | GS04 - Date | The date format is CCYYMMDD |
| C.8 | N/A | GS | GS05 – Time | The time format is HHMM |
| C.8 | N/A | GS | GS06 - Group Control Number | Group Control Number |
| C.8 | N/A | GS | GS07 - Responsible Agency Code | 'X' – Responsible Agency Code |
| C.8 | N/A | GS | GS08 - Version/Release/ Industry ID Code | '005010X220A1' – Version / Release / Industry Identifier Code |

2.4 GE – Functional Group Trailer

Communications transport protocol functional group trailer segment. This segment within the X12N implementation guide indicates the end of a functional group and provides control information concerning the batch of transactions. This segment may be thought of traditionally as the batch trailer record.

| 834 Ber | 834 Benefit Enrollment and Maintenance | | | | | |
|---------|----------------------------------------|---------|-----------------------------------------------|----------------------------------------|--|--|
| Page | Loop | Segment | Data Element | Comments | | |
| C.9 | N/A | GE | GE01 – Number of Transaction Sets Included | Number of included Transaction Sets | | |
| C.9 | N/A | GE | GE02 – Group Control Number | Must be identical to the value in GS06 | | |

2.5 ST – Transaction Set Header

Communications transport protocol transaction set header segment. This segment within the X12N implementation guide indicates the start of the transaction set and assigns a control number to the transaction. This segment may be thought of traditionally as the claim header record.

| 834 Benefit Enrollment and Maintenance | | | | | |
|----------------------------------------|------|---------|-----------------------------------------------|---------------------------------------------------------------------|--|
| Page | Loop | Segment | Data Element | Comments | |
| 31 | N/A | ST | ST01 – Transaction Set Identifier Code | '834' – Benefit Enrollment and Maintenance | |
| 31 | N/A | ST | ST02 – Transaction Set Control Number | Transaction Control Number | |
| 31 | N/A | ST | ST03 – Implementation Convention Reference | '005010X220A1' – Version / Release / Industry Identifier Code | |

2.6 SE – Transaction Set Trailer

Communications transport protocol transaction set trailer. This segment within the X12N implementation guide indicates the end of the transaction set and provides the count of transmitted segments (including the beginning (ST) and ending (SE) segments). This segment may be thought of traditionally as the claim trailer record.

| 834 Benefit Enrollment and Maintenance | | | | | |
|----------------------------------------|------|---------|------------------------------------------|---------------------------------------------------------------------------|--|
| Page | Loop | Segment | Data Element | Comments | |
| 184 | N/A | SE | SE01 – Number of Included Segments | Total Number of Segments included in Transaction Set Including ST and SE. | |
| 184 | N/A | SE | SE02 – Transaction Set Control Number | Must be identical to the value in ST02 | |

2.7 Valid Delimiters for Kentucky Medicaid EDI

| Definition | ASCII | Decimal | Hexadecimal |
|----------------------------|-------|---------|-------------|
| Segment Separator | ~ | 126 | 7E |
| Element Separator | * | 42 | 2A |
| Compound Element Separator | : | 58 | 3A |
| Repetition Separator | ^ | 94 | 5E |

3 Companion Guide For The 834 Transaction

| 834 Benefit Enrollment and Maintenance | | | | | |
|----------------------------------------|-------|---------|-----------------------------------------------------------------|-------------------------------------------|--|
| Page | Loop | Segment | Data Element | Comments | |
| 32 | N/A | BGN | BGN01 - Transaction Set Purpose Code | '00' – Original | |
| 33 | N/A | BGN | BGN02 – Transaction Set Reference Number '1' – value 1 will be | | |
| 33 | N/A | BGN | BGN03 – Transaction Set Creation Format: CCYYMMDD Date | | |
| 33 | N/A | BGN | BGN04 – Transaction Set Creation Format: HHMMSS Time | | |
| 33 | N/A | BGN | BGN05 - Time Zone Code | 'ES' – Eastern Standard Time | |
| 35 | N/A | BGN | BGN08 – Action Code | '2' – Daily '4' - Monthly | |
| 37 | N/A | DTP | DTP01 – Date/Time Qualifier | '007' – Effective | |
| 37 | N/A | DTP | DTP02 – Date/Time Period Format Qualifier | 'D8' Date Expressed in Format CCYYMMDD | |
| 37 | N/A | DTP | DTP03 – Date/Time Period | File Effective Date | |
| 38 | N/A | QTY | QTY01 – Quantity Qualifier | 'TO' - Total | |
| 38 | N/A | QTY | QTY02 – Record Totals Total Number of Membra Included in File | | |
| 39 | 1000A | N1 | N101 – Entity Identifier Code 'P5' – Plan Sponsor Name | | |
| 39 | 1000A | N1 | N102 - Plan Sponsor Name | 'COMMONWEALTH OF KENTUCKY' | |

| 834 Bei | nefit Enrollme | nt and Ma | intenance | |
|---------|----------------|-----------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 40 | 1000A | N1 | N103 - Identification Code Qualifier | 'FI' – Federal Taxpayer Identification Number |
| 40 | 1000A1 | N1 | N104 – Sponsor Identifier | '610600439' |
| 41 | 1000B | N1 | N101 – Entity Identifier Code | 'IN' - Insurer |
| 41 | 1000B | N1 | N102 - Insurer Name | This is the 10 digit Trading Partner ID of the MCO |
| 42 | 1000B | N1 | N103 - Identification Code Qualifier | 'FI' – Federal Taxpayer Identification Number |
| 42 | 1000B | N1 | N104 – Insurer Identification Code | This is the 9 digit Federal Taxpayer Identification Number of the MCO |
| 48 | 2000 | INS | INS01 - Member Indicator | 'Y' - Yes |
| 48 | 2000 | INS | INS02 - Individual Relationship Code | '18' – Self |
| 49 | 2000 | INS | INS03 – Maintenance Type Code | '001' – Change '021' – Addition '024' – Cancellation or Termination One of these codes will be sent per Loop 2000 on the daily transaction '030' – Audit or Compare This code is always sent on the monthly transaction |

| 834 Ber | nefit Enrollm | ent and Mai | intenance | |
|---------|---------------|-------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 49 | 2000 | INS | INS04 - Maintenance Reason Code | '03' - Death '07' Termination of Benefits '25' – Change in Identifying Data Elements '28' – Initial Enrollment '33' – Personnel Data 'AI' – No Reason Given |
| 51 | 2000 | INS | INS05 – Benefit Status Code | 'XN' Notification Only 'A' - Active |
| 51 | 2000 | INS | INS06-1 - Medicare Plan Code | 'A' – Medicare Part A 'B' – Medicare Part B 'C' – Medicare Part A and Medicare Part B |
| 52 | 2000 | INS | INS08 - Employment Status Code | 'E' – No Medicare 'FT' - Fulltime 'TE' - Temporary |
| 53 | 2000 | INS | INS10 - Handicap Indicator | 'N' – No |
| 53 | 2000 | INS | INS11 – Date/Time Period Format Qualifier | 'D8' - Date Expressed in Format CCYYMMDD |
| 54 | 2000 | INS | INS12 - Member Individual Death Date | Member date of death |
| 55 | 2000 | REF | REF01 – Reference Identification Qualifier | '0F' – Member Number |
| 55 | 2000 | REF | REF02 - Member Identifier | Members current Medicaid ID |

DMS Approved 10/25/2012

| 834 Be | nefit Enrollm | ent and Mai | intenance | |
|--------|---------------|-------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 56 | 2000 | REF | REF01 – Reference Identification Qualifier | '1L' – Member Policy Number |
| 56 | 2000 | REF | REF02 - Member Group or Policy Number | Member SSN |
| 57 | 2000 | REF | REF01 – Reference Identification Qualifier | This occurrence of the REF segment can repeat up to 5 times. One for each of the following: |
| | | | | 'F6' – HIC Number |
| | | | | '3H' – Case Number |
| | | | | 'Q4' – Prior ID Number |
| | | | | '23' – Client Number |
| | | | | '17' – Client Reporting Category |
| 58 | 2000 | REF | REF02 - Member Supplemental Identifier | F6 = Member HIC Number 3H = Member Case Number Q4 = Member Previous Medicaid ID 23 = Member Original ID 17 = MCO Selection Type A = Auto-assigned M = Member Selected |
| 59 | 2000 | DTP | DTP01 – Date Time Qualifier | '356' – Eligibility Begin Date |
| 60 | 2000 | DTP | DTP02 – Date Time Period Format Qualifier | 'D8' – indicates format CCYYMMDD |
| 61 | 2000 | DTP | DTP03 – Eligibility Begin Date | Date Medicaid Eligibility Begins |
| 59 | 2000 | DTP | DTP01 – Date Time Qualifier | '357' – Eligibility End Date |
| 60 | 2000 | DTP | DTP02 – Date Time Period Format Qualifier | 'D8' – indicates format CCYYMMDD |

| 834 Be | nefit Enrollme | ent and Mai | ntenance | |
|--------|----------------|-------------|----------------------------------------------|----------------------------------------------------------------------------|
| 61 | 2000 | DTP | DTP03 – Eligibility End Date | Date Medicaid Eligibility Ends |
| 59 | 2000 | DTP | DTP01 – Date Time Qualifier | '473' – Medicaid Begin Date |
| 60 | 2000 | DTP | DTP02 – Date Time Period Format Qualifier | 'D8' – indicates format CCYYMMDD |
| 61 | 2000 | DTP | DTP03 – Medicaid Application Start Date | Date Medicaid Application was entered into County Office System |
| 59 | 2000 | DTP | DTP01 – Date Time Qualifier | '474' – Medicaid End Date |
| 60 | 2000 | DTP | DTP02 – Date Time Period Format Qualifier | 'D8' – indicates format CCYYMMDD |
| 61 | 2000 | DTP | DTP03 – Medicaid Re- Determination Date | Date County Office redetermines Member Medicaid eligibility qualifications |
| 62 | 2100A | NM1 | NM101 –Entity Identifier Code | '74' – Corrected Insured 'IL' – Insured or Subscriber |
| 63 | 2100A | NM1 | NM102 – Entity Type Qualifier | 1' - Person |
| 63 | 2100A | NM1 | NM103 – Member Last Name | Member Last Name |
| 63 | 2100A | NM1 | NM104 – Member First Name | Member First Name |
| 63 | 2100A | NM1 | NM105 – Member Middle Initial | Member Middle Initial |
| 63 | 2100A | NM1 | NM107 – Member Suffix | Member Suffix |
| 64 | 2100A | NM1 | NM108 - Identification Code Qualifier | '34' – Member SSN |

DMS Approved 10/25/2012

| 834 Be | nefit Enrollme | ent and Mai | ntenance | |
|--------|----------------|-------------|--------------------------------------------|-------------------------------------------------|
| 64 | 2100A | NM1 | NM109 – Member Identifier | 9 digit SSN |
| 66 | 2100A | PER | PER01 – Contact Function Code | 'IP' – Insured Party |
| 66 | 2100A | PER | PER03 - Communication Number Qualifier | 'TE' – Telephone |
| 66 | 2100A | PER | PER04 - Communication Number | Member Telephone Number if on file |
| 68 | 2100A | N3 | N301 - Member Address Line | When applicable Member Address |
| 68 | 2100A | N3 | N302 – Member Address Line | When applicable Member Address |
| 69 | 2100A | N4 | N401 – Member City Name | When applicable Member City, State, Zip Code |
| 69 | 2100A | N4 | N402 – Member State Code | When applicable Member City, State, Zip Code |
| 70 | 2100A | N4 | N403 – Member Zip Code | When applicable Member City, State, Zip Code |
| 70 | 2100A | N4 | N405 - Location Qualifier | 'CY' – County |
| 70 | 2100A | N4 | N406 - Location Identifier | Three digit Kentucky assigned county code |
| 71 | 2100A | DMG | DMG01-Date Time Period Format Qualifier | 'D8' – Date Expressed in Format CCYYMMDD |
| 71 | 2100A | DMG | DMG02 – Member Birth Date | Member Date of Birth |
| | | | | |

| 834 Bei | 834 Benefit Enrollment and Maintenance | | | | |
|---------|----------------------------------------|-----|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 72 | 2100A | DMG | DMG03 – Gender Code | Member Gender | |
| | | | | F= Female | |
| | | | | M = Male | |
| | | | | U = Unknown (This code is to be used only when the gender is unknown or when it cannot be sent due to reporting restrictions.) | |
| 73 | 2100A | DMG | DMG05-1 – Race or Ethnicity Code | This is the Member's race code '7' - Not Provided '8' - Not Applicable 'A' - Asian or Pacific Islander 'B' - Black 'C' - Caucasian 'D' - Subcontinent Asian American 'E' - Other Race or Ethnicity 'F' - Asian Pacific American 'G' - Native American 'H' - Hispanic 'I' - American Indian or Alaskan Native 'J' - Native Hawaiian 'N' - Black (Non-Hispanic) 'O' - White (Non-Hispanic) 'O' - White (Non-Hispanic) 'P' - Pacific Islander 'Z' - Mutually Defined | |
| 73 | 2100A | DMG | DMG05-2 – Code List Qualifier Code | 'RET' – Classification of Race or Ethnicity | |
| 74 | 2100A | DMG | DMG05-3 – Race or Ethnicity Code | Member Ethnicity Code | |
| 79 | 2100A | ICM | ICM01 – Frequency Code | '4' – Monthly | |
| 80 | 2100A | ICM | ICM02 – Wage Amount | Monthly Income | |
| 84 | 2100A | LUI | LUI01 - Identification Code Qualifier | 'LE' – Language Code | |

| 834 Benef | 834 Benefit Enrollment and Maintenance | | | | |
|-----------|----------------------------------------|-----|---------------------------------------------|--------------------------------------------------------------------------------------------------------------|--|
| 85 | 2100A | LUI | LUI02 – Language Code | ISO 639 Language Codes which include: | |
| | | | | 'SPA' – Spanish | |
| | | | | 'ARM' – Armenian | |
| | | | | 'KHM' – Khmer | |
| | | | | 'TGL' – Tagalog | |
| | | | | 'LAO' – Laotian | |
| | | | | 'UNK' – Unknown | |
| | | | | 'IRA' – Iranian (Other) | |
| | | | | 'RUS' – Russian | |
| | | | | 'ARA' – Arabic | |
| | | | | 'JPN' – Japanese | |
| | | | | 'ENG' – English | |
| | | | | 'KOR' – Korean | |
| | | | | 'POR' – Portuguese | |
| | | | | 'UND' – Undetermined | |
| | | | | 'VIE' – Vietnamese | |
| | | | | 'FRE' – French | |
| | | | | 'GER' – German | |
| | | | | 'ITA' – Italian | |
| 86 | 2100B | NM1 | NM101- Entity Identifier Code | '70' – Prior Incorrect Insured | |
| 87 | 2100B | NM1 | NM102 – Entity Type Qualifier | '1' – Person | |
| 87 | 2100B | NM1 | NM103 – Prior Incorrect Member Last Name | Member Last Name If the member last name has changed since the last file sent, this field will be populated | |

| 834 Bei | nefit Enrollme | ent and Mai | ntenance | |
|---------|----------------|-------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| 87 | 2100B | NM1 | NM104 – Prior Incorrect Member First Name | Member First Name If the member first name has changed since the last file sent, this field will be populated |
| 87 | 2100B | NM1 | NM105 – Prior Incorrect Member Middle Initial | Member Middle Initial If the member middle initial has changed since the last file sent, this field will be populated |
| 87 | 2100B | NM1 | NM108 - Identification Code Qualifier | '34' - Corrected Member SSN If the member SSN has changed since the last file sent, this field will be populated |
| 88 | 2100B | NM1 | NM109 – Identification Code | If the member SSN has changed since the last file sent, this field will be populated |
| 89 | 2100B | DMG | DMG01 – Date Time Period Format Qualifier | 'D8' - Date Expressed in Format CCYYMMDD |
| 90 | 2100B | DMG | DMG02 – Prior Incorrect Insured Birth Date | Member Birth Date If the member date of birth has changed since the last file sent, this field will be populated |
| 90 | 2100B | DMG | DMG03 – Prior Incorrect Insured Gender Code | Member Gender Code If the member gender has changed since the last file sent, this field will be populated |
| 92 | 2100C | NM1 | NM101- Entity Identifier Code | 31 – Postal Mailing Address |
| 92 | 2100C | NM1 | NM102 – Entity Type Qualifier | '1' – Person |
| | | | | |

| 834 Benefit Enrollment and Maintenance | | | | | |
|----------------------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--|--|
| 2100C | N3 | N301 – Member Address Line | Mailing Address 1 | | |
| 2100C | N3 | N302 – Member Address Line | Mailing Address 2 | | |
| 2100C | N4 | N401 – Member Mail City Name | Mailing Address City | | |
| 2100C | N4 | N402 – Member Mail State Code | Mailing Address State | | |
| 2100C | N4 | N403 – Member Zip Code | Mailing Address Zip Code | | |
| 2100F | NM1 | NM101- Entity Identifier Code | 'S3' - Custodial Parent | | |
| 2100F | NM1 | NM102 – Entity Type Qualifier | '1' – Person | | |
| 2100F | NM1 | NM103 - Custodial Parent Last Name | Case Last Name | | |
| 2100F | NM1 | NM104 - Custodial Parent First Name | Case First Name | | |
| 2100G | NM1 | NM101 - Entity Identifier Code | 'QD' – Responsible Party | | |
| 2100G | NM1 | NM102 – Entity Type Qualifier | '1' – Person | | |
| 2100G | NM1 | NM103 - Responsible Party Last Name | Last Name of Responsible Party | | |
| 2100G | NM1 | NM104 - Responsible Party First Name | First Name of Responsible Party | | |
| 2100G | NM1 | NM105 – Responsible Party Middle name | Middle Name of Responsible Party | | |
| | 2100C 2100C 2100C 2100C 2100C 2100F 2100F 2100F 2100F 2100G 2100G | 2100C N3 2100C N3 2100C N4 2100C N4 2100C N4 2100F NM1 2100F NM1 2100F NM1 2100F NM1 2100G NM1 | 2100C | | |

| 834 Ber | 834 Benefit Enrollment and Maintenance | | | | |
|---------|----------------------------------------|-----|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--|
| 140 | 2300 | HD | HD01 - Maintenance Type Code | '001' - Change | |
| | | | | '021' - Addition | |
| | | | | '024' - Cancellation or Termination | |
| | | | | '030' – Audit or Compare | |
| | | | | This code is always sent on the monthly transaction | |
| 141 | 2300 | HD | HD03 - Insurance Line Code | 'HLT' – Health | |
| 141 | 2300 | HD | HD04 – Plan Coverage Description | Plan Coverage Description | |
| | | | | Note – See Section 4 – For the layout of the HD04 data element | |
| 142 | 2300 | HD | HD05 - Coverage Level Code | 'IND' – Individual | |
| 143 | 2300 | DTP | DTP01 – Date/Time Qualifier | '348' – Benefit Begin | |
| | | | | '349' – Benefit End | |
| | | | | There will be 2 repetitions of this segment for each Loop 2300 repetition except the PRG Loop 2300 record and LKD Loop 2300 record. | |
| 144 | 2300 | DTP | DTP02 – Date Time Period Format Qualifier | 'D8' - Date Expressed in Format CCYYMMDD | |

| 834 Bene | 834 Benefit Enrollment and Maintenance | | | | |
|----------|----------------------------------------|-----|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 144 | 2300 | DTP | DTP03 – Coverage Period | Use to denote the begin and end dates for the various types of coverage sent in the HD04 – For HD04 PRG Loop 2300 Records, Qualifier 348: This is the expected delivery month with a defaulted day. Please note: Pregnant women are exempted from co-pay for prenatal, delivery, and postpartum services (post partum is 60 days from delivery) The eligibility system (KAMES) will flag a member exempt from co-pay for the month of delivery and the two calendar months following delivery. Example-If a baby is delivered in June, the mother continues to be exempted until the last day of August. The co-pay indicator is passed in the HD04 ELG segment (HD04-10). There will not be a second iteration of the DTP segment for this type of Loop 2300. | |
| 145 | 2300 | AMT | AMT01 - Amount Qualifier Code | 'D2' – Deductible Amount to be used for Patient Liability. This data element will only be sent for HSP records in HD04 | |
| 145 | 2300 | AMT | AMT02 – Contract Amount | This data element will only be sent for HSP records in HD04 | |
| 152 | 2310 | LX | LX01 – Assigned Number | '1' – One Preferred Provider will be sent | |
| 153 | 2310 | NM1 | NM101 - Entity Identifier Code | 'Y2' – Managed Care Organization | |

DMS Approved 10/25/2012

Page 21

| 834 Ben | 834 Benefit Enrollment and Maintenance | | | | | |
|---------|----------------------------------------|-----|------------------------------------------|-----------------------|--|--|
| 154 | 2310 | NM1 | NM102 – Entity Type Qualifier | '1' - Person | | |
| 154 | 2310 | NM1 | NM108 – Identification Code Qualifier | SV - Service Provider | | |
| 155 | 2310 | NM1 | NM109 – Provider Identifier | Provider Number | | |
| 155 | 2310 | NM1 | NM110 – Entity Relationship Code | '72' - Unknown | | |

DMS Approved 10/25/2012

4 HD04 Data Element Layout

HD04 is 43 bytes in length and will be used to supply additional eligibility information. This data element has been formatted as follows:

Medicare Part D - If a member has either Medicare Part A or Medicare Part B, then KY Medicaid auto-enrolls them into Medicare Part D. The only exception is if the member has opted out of Medicare Part D.

***NOTE: The "when applicable" fields will be set to spaces when they do not apply.

| Data Element | | Position with HD04 Data Element | Valid Values/Format/Comments |
|--------------|--------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| HD04-01 | The coverage types | Position 1 - 3 | The first three bytes will denote the coverage types and the possible values: 'ELG' for Member eligibility 'MNC' for Managed Care 'MCA' for Medicare A 'MCB' for Medicare B 'GUA' for Member Guardianship 'DJJ' for Member Department of Juvenile Justice eligibility 'FST' for Member Foster Care Information 'PRG' for Member Pregnancy Information 'HSP' for Member non-Institutional Hospice Information 'IST' for Member Institutionalized Information |

| Data Element | Description | Position with HD04 Data Element | Valid Values/Format/Comments |
|---------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | 'LKD' for Linked Members Information 'CTY' for County Codes |
| | | | For each Loop 2300 HD segment a Loop 2300 DTP segment will be sent for the begin date and another Loop 2300 DTP segment for the end date. Only 1 DTP segment will be sent for the PRG and LKD in Loop 2300 HD. |
| HD04-02 (always present) | The HD04-01 segment number. If there are 3 occurrences of the any HD04-1 values, first HD04-2 occurrence will have the value of 01, 2nd occurrence will have the value of 02 and the 3rd occurrence will have the value of 03. | Position 4 - 5 | 01 to 99 |
| HD04-03 (when applicable) | The program code assignment maintained by sender | Position 6 - 7 | Value may be present for all coverage types "ELG", "MNC", "MCA", "MCB", "DJJ", "GUA", "FST", "PRG", "HSP", "IST" |
| HD04-04 (when applicable) | The IM ID assigned to the member by sender | Position 8 - 9 | Value may only be present for coverage type "ELG" |
| HD04-05 (when applicable) | The status associated with the member eligibility | Position 10 - 11 | Value may only be present for coverage type "ELG" |
| HD04-06 (when applicable) | The liability indicator assigned when member has patient liability | Position 12 | Value of "space" |

| | | Data Element | Valid Values/Format/Comments |
|---------------------------|---------------------------------------------------------------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| | The Long Term Care indicator assigned when the member is in a LTC facility | Position 13 | Value of "space" |
| HD04-08 (when applicable) | The Institutional Status Code assigned when the member is in an Institutional setting | Position 14 - 15 | Value may only be present for coverage type "HSP", "IST" |
| HD04-09 (when applicable) | The Member Private Insurance Indicator | Position 16 | Value may only be present for coverage type "ELG" |
| HD04-10 (when applicable) | | Position 17 | Value may only be present for coverage type "ELG" |
| HD04-11 (when applicable) | The transaction date associated with this eligibility information | Position 18 - 25 | Value may be present for all coverage types "MNC", "MCA", "MCB", "DJJ", "GUA", "FST", "PRG", "HSP", "IST", "LKD", "CTY" Format: CCYYMMDD |

| Data Element | Description | Position with HD04 Data Element | Valid Values/Format/Comments |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| HD04-12 (when applicable) | The member county code | Position 26 - 28 | Value may only be present for coverage type "CTY" |
| HD04-13 (when applicable) | Medicare Part D Opt Out Code | Position 29 | Value may only be present for coverage types "MCB", "MCA" |
| | | | If HD04-13 = Y, this means the member has elected not to be auto-enrolled into Medicare Part D by KY Medicaid. If HD4-13 = N, then the member is being auto-enrolled into Part D by KY Medicaid. |
| HD04-14 (when applicable) | The Member Pregnancy Indicator | Position 30 | Value may only be present for coverage type "PRG" |
| HD04-15 (when applicable) | The Member DJJ Indicator | Position 31 | Value may only be present for coverage type "DJJ" |
| HD04-16 (when applicable) | The Member Guardianship Indicator | Position 32 | Value may only be present for coverage type "GUA" |
| HD04-17 (when applicable) | The Member Foster Care Indicator | Position 33 | Value may only be present for coverage type "FST" |
| HD04-18 (when applicable) | Linked Member will be sent when a Member ID is linked to another Member ID – This is the Inactive Member Number – Loop 2000 Subscriber 0F REF01 designates the Active Member | Position 34 – 43 | Value may only be present for coverage type "LKD" |